

# Budget Feedback Meeting Agenda

**Finch Elementary**  
**Date: February 17, 2025**  
**Time: 3:30 PM**  
**Location: Zoom**

- I. Call to order: 3:41 PM**
- II. Roll Call**

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Spencer	Present
Parent/Guardian	Ms. Edwina Lawrence	Present
Parent/Guardian	Ms. Kashon Caldwell	Present
Parent/Guardian	Ms. Xiomara Bailey	Absent
Instructional Staff	Ms. Tatyana McKnight	Present
Instructional Staff	Ms. Erin Gore	Present
Instructional Staff	Ms. Tesia Germain	Present
Community Member	Ms. Adriana Sola	Present
Community Member	Mr. Eric Thomas	Present
Swing Seat	Dr. Regana Hill	Present
Student (High Schools)		

- III. Establish Quorum: Yes**
- IV. Action Items (add items as needed)**
  - A. Approval of Agenda**
  - B. Approval of Previous Minutes**

Motion made by: **Mr. Eric Thomas** Seconded by: **Ms. Edwina Lawrence**

**Members Approving:** Ms. Xiomara Bailey, Ms. Tesia Germain, Ms. Tatyana McKnight, Ms. Adriana Sola, Ms. Erin Gore

**Members Opposing:** None

**Members Abstaining:** None

    - i.**
- V. Discussion Items (add items as needed)**
  - A. Budget Development Presentation**
    - i. ACTION ITEM: GO Team vote on Draft Budget**
      - 1. Principal Spencer presented the strategic plan, budget parameters, and proposed changes to address a \$974,000 deficit. Key adjustments include reducing some staff positions to part-

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time, eliminating four teaching positions, PE paraprofessional, hourly paraprofessional and creating new roles like a reading teacher and general education paraprofessional. Dr. Spencer stated that this year the school received \$45,000 for a security grant. Next year, the school will receive the same amount of money and so she would like to create two hourly positions to ensure the campus is secure. She continued to share how the school will use other funds for different reasons such as teacher supplies, media supplies, and field trips. Principal Spencer stated that she would like to budget \$30,000 for hourly teacher tutors to assist the teacher and students. The team approved the draft budget and discussed how it aligns with school priorities. The next steps involve Principal Spencer meeting with the cluster superintendent and having a staffing conference before presenting the final budget for approval on February 27th.

**A. Approval of Draft Budget**

Motion made by: Ms. Edwina Lawrence Seconded by: Mr. [Eric Thomas](#)

**Members Approving:** Ms. Xiomara Bailey, Ms. Tesia Germain, Ms. Tatyana McKnight, Ms. Adriana Sola, Ms. Erin Gore

**Members Opposing:** None

**Members Abstaining:** None

**VI. Announcements**

- A. Candidacy Declaration Period: February 28, 2025
- B. Mid-Winter Break for Students Feb. 17-21
- C. Mid-Winter Break for Staff Feb. 18-21
- D. Next Meeting- Feb. 27th

**VII. Adjournment**

**Approval of Adjournment**

Motion made by: [Ms. Tatyana McKnight](#) Seconded by: [Ms. Edwina Lawrence](#)

**Members Approving:** Ms. Xiomara Bailey, Ms. Tesia Germain, Ms. Eric Thomas, Ms. Adriana Sola, Ms. Erin Gore

**Members Opposing:** None

**Members Abstaining:** None

**ADJOURNED AT 4:09PM**

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**Minutes Taken By:** [Ms. Tesia Germain](#)

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**Position:** Secretary

**Date Approved:** 3/13/25